

**CHECKLIST FOR ANNUAL RENEWAL OF EXTENSION BASED
ON MARRIAGE OR RELATED TO A THAI USING 400,000 BAHT IN THAI BANK**
[Sign all photocopies & have original of document available]
(do not staple documents together – use paperclips)

- TM.7 Application for Extension of Stay
- Photograph (Available at shop next to Immigration)
- Original – Passport
- Photo Copy of passport (at least the following, but you may want to include all stamped pages in case more is asked for):
 - Identification page
 - Non-Immigrant Visa
 - All Extensions of Stay stamps
 - Latest entry into Thailand stamp
- Photo Copy of TM.6 Departure Card
- Proof of family/spousal relationship (Marriage registration or Birth certificate)
- Original – latest Bank Passbook (on day of application) – do an ATM transaction and update passbook)
- Photo Copy of Bank Passbook showing pages for the 2 months prior to application date (the passbook will need to show that the balance has been at least 400,000 baht for the 2-month period)
- Original - Bank Letter attesting to Name, Account Number, & balance for the Bank Account – dated on the day of application or, if applying early in the morning, the previous day
- Copy(ies) of Proof of Residence documents (Rental Agreement, Housebook, Company documents if Company owned, etc. [also any utility bill in your name for the address])
- Map showing location of residence – hand drawn from Immigration Office to residence
- Photographs of applicant & spouse in various rooms of home plus another that includes the house/condo number
- Copy of spouse ID card – signed by spouse or for family member, ID card or Housebook showing name.
- Extension Fee – 1,900 Baht

Note: The wife or child(ren) may be required to also be present. A 30 day provisional extension is usually granted as paperwork will need to be reviewed and approved in Bangkok. Also, if based on Thai spouse, during this period, Immigration Officers have been known to visit the residence to verify the couple are living together as husband and wife.